

SAP BASELINE SERVICE

TRANSPARENCY IN YOUR SAP CONSUMPTION & COMPLIANCE POSITION

ANALYSING AND OPTIMISING YOUR SAP SOFTWARE LICENSES



The SAP Baseline Service delivers optimisation of SAP licenses based on the actual transactions occurring in the connected SAP systems, which can be fully automated if desired. Our service automatically generates license reports, cleans wrongly assigned licenses, inactive users and duplicates, and allocates the optimal license types based on actual used transactions. The service allows extensive customising options for mapping all the details of a SAP license contract, including prices, ratio rules, custom licenses, transactions, business objects and other engines.

With this service Softline Solutions will provide you with transparency in and optimisation of your SAP compliance position. Softline Solutions is not a SAP software reseller and therefore has no conflict of interest in the outcome of the SAP Baseline Service.

In six steps the transparency you need to reduce the allocated SAP value!



Step 1: Installation



Step 2: Optimisation potential report



Step 3: Inventory



Step 4: User profiling



Step 5: Generate optimisation report









Step 6: Write back optimised licenses

WHY SHOULD YOU CONSIDER DOING A SAP BASELINE SERVICE?

- Decreased allocated SAP value; user types are optimised to actual SAP behaviour.
- Decreased administrative expenses; automatic consolidation & optimisation of SAP licenses over all the connected SAP systems.
- Reduced compliance risks, automatic audit of all engines over all systems centrally.
- Always ready for an SAP Audit, knowing the outcome before the results are received.
- More accurate overview of current license inventory and future licensing requirements.

STEP-BY-STEP APPROACH TO SAP LICENSE OPTIMISATION:

-  **Step 1: Installation** Installation of the SAP optimisation tooling. Generation of user transaction database and licenses database.
-  **Step 2: Optimisation potential report** We compare currently allocated licenses with calculation results from our transaction / license database (professional, limited prof., employee, ESS only).
-  **Step 3: Inventory** Set up license inventory. Define individual license types.
-  **Step 4: User profiling** Define role model users for each license type. Report on transactions and engines used. Define customising settings to reflect allocated license types and actual user behaviour. Consolidate users over multiple SAP systems.
-  **Step 5: Generate optimisation report** Including all individual license types. Define and run additional reports on license usage and user behaviour.
-  **Step 6: Write back optimised licenses.** Based on optimisation results, define potential new user license allocations. Automatically or manually write back optimised licenses. Optionally prepare continuous improvement cycle.

WHAT SHOULD YOU EXPECT?:

- A comprehensive SAP customising tree for a map of licenses, custom licenses, ratio rules (relation between limited professional: professional, etc.).
- Identification options of developers and free development resources.
- Identification of third party licenses and products by SAP (e.g. Business Objects, Adobe Form, Click Schedule etc.).
- Dashboard for permanent central map of all details which are cost relevant, like license costs, engine use of industrial solutions, etc.

EXAMPLE OF THE BUSINESS CASE FOR THE SAP BASELINE SERVICE:

|  Profile organisation X: |  Needed resources & costs: |  Duration & outcome: |
|---|--|--|
| <ul style="list-style-type: none">• 10.000 employees• 5 countries• 8 SAP systems• 2.400 SAP ERP/ESS users• 110 SAP FI users | <p>Internal resources needed:</p> <ul style="list-style-type: none">• SAP administrator (2 days)• SAP license manager (4 days) <p>Baseline service fee: 17.800 euro</p> | <p>Duration of the baseline service:</p> <ul style="list-style-type: none">• Approximately 4 - 8 weeks <p>Expected outcome:</p> <ul style="list-style-type: none">• Financial dashboard• Optimisation of SAP value allocation |

ABOUT SOFTLINE SOLUTIONS

Softline Solutions is Europe's leading international & independent Software Asset Management expert. Creating transparency in software assets and defining the long-term SAM strategy with corresponding short-term actions, will help organisations to achieve **Compliance**, **Control** and **Cost savings** for their IT. The years of experience and expertise in the field of Software Asset Management offers customers a unique step-by-step approach fully based on best practises and the ISO/IEC standard for SAM. The Northern Europe organisation is part of the Softline Group with subsidiaries in the Netherlands, Belgium, United Kingdom, Germany and France. The Softline Group is specialised in Software Asset Management, Information- and IT-Security, Digital Workplace and Cloud & Future Datacenter and is a multiple award-winning organisation and certified implementation partner for numerous software publishers.

Softline Solutions

Softline Belgium +32 3 244 1849
Softline Germany +49 341 24051-0
Softline France +33 1 30 70 61 61

Softline Netherlands +31 30 55 00 300
Softline UK +44 203 195 3817

Email SAM@softline-group.com
Website www.softline-group.com/SAM

